

**SKURKA AEROSPACE INCORPORATED**

4600 Calle Bolero  
 Camarillo, CA 93012  
 (805) 484-8884  
 (805) 482-7771 FAX  
 www.skurka-aero.com



# SUPPLIER'S QUALITY MANAGEMENT SYSTEM SURVEY

**Supplier #.** \_\_\_\_\_

\*Please Note: the term "Supplier" refers to the organization completing the survey.

**If your organization is ISO9000:2015 or AS9100 registered, please provide a copy of the registration certificate; complete Section 1 and return. Otherwise complete all sections.**

1. SUPPLIER INFORMATION	
<b>SUPPLIER NAME:</b>	
<b>ADDRESS (STREET, CITY, STATE, ZIP)</b>	
<b>PHONE #:</b>	
<b>EMAIL:</b>	
<b>SUPPLIER CONTACT:</b>	

**Category of Supply:** Supplies or services to be furnished, **MUST** select from list below:

	Other:
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**Key Points of Contact**

President / General Manager:	E-mail:
Controller:	E-mail:
Quality Manager:	E-mail:
Production Manager:	E-mail:
Customer Service Representative:	E-mail:

1. Do you have a policy in place that addresses conflict minerals sourcing? YES      NO
2. Do you have a policy and/or procedures in place for counterfeit parts prevention? YES      NO
3. Do you have a policy in place that addresses parts/materials obsolescence? YES      NO
4. Have you read and do you agree to Supplier Requirements document **QSP P235 revision AA**? YES      NO
5. Do you have an FAA certified repair station per CFR 145 and in compliance with subpart B, C, D, E? **Please provide your Air Agency Certificate, Operations Specifications & EASA Certificate.** YES      NO
6. Number of Employees: Production \_\_\_\_\_ Quality \_\_\_\_\_ Engineering \_\_\_\_\_ Administration \_\_\_\_\_ Management \_\_\_\_\_
7. Facility Size \_\_\_\_\_ Square Feet.      What is your output capacity currently \_\_\_\_\_%

**Comments:**

<b>Survey Completed By:</b>	<b>DATE:</b>
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**2. SUPPLIER QUALITY SYSTEM INFORMATION**

Quality System and Procedures:

1. We have a quality manual?                      Yes                      No

2. Check one:

a. **Our quality system complies with:**  
(Check all that applies)

- ISO 9001
- AS9100
- MIL-I-45208
- OTHER (Specify) \_\_\_\_\_

b. **Working Towards Certifications(s):**  
(Check all that applies)

- ISO 9001
- AS9100
- OTHER (Specify): \_\_\_\_\_

3. If you are working towards ISO or AS9100 certification, what is the planned registration date: \_\_\_\_\_

4. Other military or international standards for which you are certified:

**Standard**

**Certified By:**


	YES	NO	N/A
5. We maintain a quality system that is implemented with supporting documentation, such as travelers/routers, inspection and test procedures.			
6. Current, complete and accurate records are maintained of all inspection and test activities.			
7. A corrective action system is maintained and extends to purchased products and customer returns.			
8. We record corrective actions taken and maintain a follow-up system to ensure that the corrective action taken provides timely and positive action.			
9. Analysis is made to identify trends towards product deficiencies.			
10. We have a procedure for formal approval and release of drawings, specifications, and changes.			
11. There are procedures defining the effectivity of changes.			
12. Procedures are in effect which describe the method and frequency of calibration of measuring and test equipment to master gages or standards.			
13. Adequate measuring equipment is available for verifying the conformance of applicable supplies and services.			
14. The services of an outside organization are used for calibration services. If the answer is Yes, provide the name of the calibration lab.			
<b>NAME:</b> _____			
15. If calibration is done in house does it meet the requirements of ANSI/NCSL Z540-1?			
16. Raw materials are inspected to ensure conformance to the applicable, physical, chemical, and technical requirements (using laboratory analysis when required by specification or contract)?			
17. Criteria for approval and rejection are provided for all product inspections and for monitoring of methods, equipment, workmanship, and personnel.			
18. Completed items are given a final inspection and / or test.			
19. Re-inspection and re-test is performed on all items which have been reworked, repaired, or modified after initial product testing.			

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
20. Procedures exist for the control of non-conforming materials.			
21. Inspection stamps (or other control devices) are used, and adequately controlled.			
22. The identification and inspection status of articles is maintained from the time of receipt of the material until delivery to Skurka.			
23. When used, sampling plans are derived from military standard such as MIL-STD-1916 and ANSI/ASQ-Z1.4.			
24. Special processes (i.e. welding, heat treatment, penetrant, etc.) are performed at our facility.			
<b>NOTE:</b> Attach a list of those processes you are capable of supplying.			
25. Management regularly reviews the status and adequacy of the quality program.			
26. Process established to manage and maintain risk.			

a)	Responsibility for Risk Management:			
b)	Risk criteria defined.			
c)	Risk are identified, assessed and communicated.			
d)	Actions to mitigate risks that exceed defined risk acceptance are managed.			

**COMMENTS:**

**SUPPLIER APPROVAL**

**(Skurka USE ONLY)**

Risk Level 1-5:	
Justification of Risk:	

**APPROVED**

**NOT APPROVED**

**CONDITIONAL**

**SPECIAL DISPENSATION**

**Commodity:**

**Design and Manufacture**

**Manufacturer**

**Processor**

**Calibration**

**Distributor**

**Machine Shop**

**Other:** \_\_\_\_\_

**Certifications:**

**ISO9001**

**AS9100**

**ISO14001**

**Nadcap**

**ISO17025**

**MIL-I-45208**

**AS9120**

**Other:** \_\_\_\_\_

**QUALITY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_